

Grace Episcopal Cathedral

Minutes of the Vestry Meeting – January 16, 2024

Present: LeRoy Dagg, Vanessa Hill, Alan Johnson, Mark Quintana, Arceile Ridgeway, Marilyn Trubey, Dennis Weikel, Evelyn Wilson, Dean Lightcap, Canon Carroll, Lance Royer

December Minutes: *A motion was made and seconded to accept the December 2023 vestry minutes and minutes from the January 7 special vestry meeting as presented.* Motion unanimously carried.

Treasurer's report: For the month of December, operating income was \$106,010.77 and operating expense was \$91,849.01, resulting in a positive balance of \$14,161.76. Operating income for the year to date was \$895,172.09 and operating expense was \$957,712.92 resulting in a negative balance of \$62,540.83. We ended the year with \$24,000 more income than was budgeted, but also spent more than expected by about \$62,000, most of that having to do with unexpected HVAC issues.

The 2024 Diocesan apportionment will be paid at the end of January.

Canon Carroll needs to be added to the bank checking account signing card.

The Dean's discretionary account had an income of \$578 and expenditures of \$153.32, leaving a balance of \$4,641. The Canon's discretionary account had an income of \$650 and expenditures of \$22, which left a balance of \$2,621.15.

Cash in the checking account on December 31, 2023, was \$25,419.08.

- 2024 budget report: Kevin Cassidy, chairman of the Finance Committee, presented a balanced budget of \$933,000. Among the highlights of the proposed budget:
- Endowment income is up with the addition of two new trusts.
- Salary expenses are up with raises for clergy and staff, and the funding of a full-time canon position.
- The Music budget remains the same.
- Building maintenance and supply is up by \$32,000 from 2023.
- The Outreach budget has increased to \$30,000.
- Apportionment will be fully funded at \$158,304.

A motion was made by Alan Johnson to place the proposed 2024 budget from the Finance Committee before the Annual Meeting for adoption. Marilyn seconded the motion. Motion unanimously carried.

Evelyn suggested the budget be presented to the congregation via email for review prior to the Annual Meeting.

Ministry reports

- Stewardship: Marilyn said it was a successful campaign in 2023, resulting in higher pledges for this year.
- Hospitality: They are continuing with hosting the first Sunday of the month coffee hour and also hosted a reception for Canon Carroll the day after her ordination. Torey thanked Marilyn for her work on the vestry and committee this past year.
- Senior Saints: Vanessa said their monthly was canceled in January due to the weather. The February luncheon falls on Ash Wednesday and will be to begin at 11, rather than 11:30 because of a noon church service.
- Dean Lightcap shared the agenda for the Annual Meeting, including nominees for vestry, Endowment Trustees and Convention Delegates. Delegates will need to be made aware of some travel involved for attending Diocesan Convention as it will be held at locations other than Topeka.

Canon's report

Canon Carroll thanked the vestry for their support the weekend of her ordination as well as the gift of a stole. She is preparing to work with the dean on some upcoming projects — Eucharistic Visitors training and Adult Education. She also addressed her transition into a full-time canon at the Cathedral.

Dean's report

- There was discussion on holding a vestry retreat, perhaps in February. A decision on the date will be made soon.

- Confirmation/receptions will be held May 5. Classes will be held in the weeks prior to that.
- There has been a delay in implementation of the strategic plan due to other obligations from the person involved.
- Dennis and Marilyn are completing their vestry terms and were thanked for their service.

With no other business, the meeting was adjourned. Canon Carroll closed the meeting with prayer. The Vestry will next meet February 20, 2024 at 5:30 p.m. in the Robyn Room.

— Respectfully submitted by Connie Vosburgh, *Vestry Recorder*