

Grace Episcopal Cathedral

Minutes of the Vestry Meeting – March 28, 2023

Present: LeRoy Dagg, Vanessa Hill, Alan Johnson, Cyndi Langston, Dean Torey Lightcap, Arceile Ridgeway, Lance Royer, Marilyn Trubey, Dennis Weikel, Evelyn Wilson

The meeting opened with prayer.

Meeting with Strategic Consultant

Strategic consultant, Jessica Neumann Barraclough, met with the vestry to outline a project in which a strategic framework would be developed to support the goals and outcomes of Grace Cathedral parishioners and leadership over the next three years. Jessica presented information on her background in addition to the proposed project scope, responsibilities and timeline. Cost for this development plan would be \$1,500.

February Minutes: *A motion was made and seconded to accept the February 2023 vestry minutes as presented.* Motion unanimously carried.

Treasurer's report:

For the month of February, operating income was \$127,646.22 and operating expense was \$65,125.93, resulting in a positive balance of \$62,420.29. Operating income for the year to date was \$193,321.48 and operating expense was \$147,199.13, resulting in a positive balance of \$45,122.35.

The Dean's discretionary account had an income of \$78.00 and expenditure of \$390.00, leaving a balance of \$5,208.23.

Cash in the checking account, per books, on February 28, 2023, was \$113,405.82.

Lance said the high income is reflective of members who paid their entire 2023 pledge in January.

Lance also reported that the Cathedral received an Employee Retention Credit in the amount of \$71,000 from PPP funds. The money was put in the Capital Federal Special Providence Fund.

Ministry reports

- Hospitality: Marilyn reported that a continental breakfast will be served on Easter morning. The committee is also going to be in charge of the Pentecost Picnic in May.
- Ministry appointments for 2023: Dean Lightcap distributed a list of vestry appointments for this year.

They are as follows:

Adult Education – LeRoy Dagg

Diversity – Evelyn Wilson and David Woods

Downtown Partners – Mark Quintana

Endowment Trustees – Alan Johnson and Marilyn Trubey

Evangelism – Evelyn Wilson and David Woods

Finance Committee – Alan Johnson and Marilyn Trubey

Outreach – Dennis Weikel

Special Projects – Vanessa Hill

Strategic Planning – Executive Committee (comprised of Dean Lightcap, the Senior and Junior Wardens and the Treasurer)

Stewardship – Vanessa Hill and Marilyn Trubey

Youth, Children and Families – Arceile Ridgeway

Hospitality – Marilyn Trubey

Strategic Consulting contract: After some discussion regarding the strategic plan proposal, *a motion was made and seconded to approve a contract agreement with Jessica Barraclough.* Motion unanimously carried.

Dean's report

- Dean Lightcap informed the vestry that he is close to reaching an agreement to hire Ruth Ohm as Ministry Coordinator for the Cathedral. This will be a part-time position, 15 hours/week at \$15/hour.
- A new exterior cross and the repaired pinnacles will be installed the week after Easter.
- The dean and Kent Wingerson took a trip to Minnesota to see the new Pentecost window work in progress. Installation is scheduled for late May.
- Donald Livingston will report to the vestry in April regarding expansion of the organ.

Other business:

- LeRoy has added two new books to the Cathedral library which may be of interest to the vestry: **Inwardly Digest** and **Poverty by America**.

The vestry meeting adjourned. The next meeting will be Tuesday, April 18, 2023 at 5:30 p.m. in the Robyn Room.

— Respectfully submitted by Connie Vosburgh, *Vestry Recorder*