

# Grace Episcopal Cathedral

## Minutes of the Vestry Meeting – December 13, 2022

**Present:** Rick Backlund, Linda Ditch, John Finch, Vanessa Hill, Cynthia Langston, Alan Johnson, Brenda Kebert, Dean Torey Lightcap, Marilyn Trubey, Susan Weber, Dennis Weikel

The meeting opened with prayer.

**November Minutes:** *A motion was made and seconded to accept the November 2022 vestry minutes as presented.*  
Motion unanimously carried.

### **Treasurer's report:**

For the month of November, operating income was \$59,041.76 and operating expense was \$82,770.27, resulting in a negative difference of \$23,728.51. Operating income for the year to date is \$780,826.19 and operating expense for the year to date is \$776,595.30 resulting in a positive balance of \$4,230.89.

The Dean's discretionary account had an income of \$376.00 and expenditure of \$470.00 which left a balance of \$3,660.05

Cash in the checking account, per books, on November 30, 2022, was \$149,551.72.

Dean Lightcap said the sabbatical line item funds need to be preserved after each calendar year by moving the money to a Cap Fed escrow account.

*A motion was made to transfer the move the Sabbatical Reserve budget line item to the Sabbatical Reserve in the Capital Federal Special Account line item.* Motion unanimously carried.

### **Ministry reports**

- Endowment: Nothing new to report this month.
- Stewardship: Marilyn reported that pledges are coming in at a good pace. The vestry thanked Marilyn for making follow-up phone calls to those who had not yet turned in a pledge card.
- Youth/Children: Brenda reported that a St. Nicholas celebration was held on December 4; a scheduled lock-in at First Presbyterian has now been postponed until January; ten households/25 individuals were adopted through the Topeka Christmas Bureau for the St. Nick Christmas Tree project organized by the Cathedral youth.
- Hospitality: Nothing new to report.
- Evangelism: Linda is in search of a new name for this committee as well as getting more Cathedral members involved and possible projects this committee could get involved in. She said due to health issues, she will not be available to serve as Senior Warden next year.
- Outreach: Dennis said the next meeting for the Outreach Ministry Committee is Monday, December 19.
- Adult Education: Rick reported that Migration Ministries has been the topic for December Adult Forum classes. There will be a break until January 8 with a full schedule planned for this spring.

### **Senior Warden's report**

- Rick represented Grace Cathedral, along with Dean Lightcap, at a dinner for Braided Haven, a support program for teenaged members of the LGBTQ community.
- Rick will be concluding his vestry service at the Annual Meeting in January. The outgoing vestry members will need to recruit three new members prior to the Annual Meeting.
- The Blessing Box is off to a good start with the third Sunday of each month as the monthly collection day.

### **Dean's report:**

- The dean said 178 pledges have been received to far for \$609,230. He expects another \$20,000-\$30,000 in potential pledges. He is pleased at how well the Cathedral has fared compared to other churches since COVID.

- Once a 2023 budget is in place, the dean would like to advertise a job opening for a Ministry Coordinator. He presented a job description and discussion was held.
- The Cathedral will be getting another deacon. The bishop will make the announcement next week.
- Housing resolution: *A motion was duly made, seconded, and approved that the ministry compensation paid to The Very Rev. Torey Lightcap during the year 2023 include a designated housing allowance of 40%. This amount shall remain in effect until amended or rescinded.* Motion unanimously carried.

The vestry meeting adjourned. The next meeting will be Tuesday, January 17, 2022 at 5:30 p.m., via Zoom.

— Respectfully submitted by Connie Vosburgh, *Vestry Recorder*