

## **Grace Episcopal Cathedral Minutes of the Vestry Meeting – November 16, 2021**

**Present:** Rick Backlund, Linda Ditch, Suzanne DeWeese, Brenda Kebert, Cyndi Langston, Ron Langston, Dean Torey Lightcap, Chris Shermoen, Susan Weber, Dennis Weikel

The meeting (held via Zoom) opened with prayer.

**October Minutes:** *A motion was made and seconded to accept the October 2021 vestry minutes as presented.* Motion unanimously carried.

**Treasurer's report:** For the month of October, operating income was \$102,255.65 and operating expense was \$60,044.11, resulting in a positive difference of \$42,211.54. Operating income for the year to date is \$716,166.68 and operating expense for the year to date is \$662,226.47, resulting in a positive difference of \$53,940.21. Cash in the bank checking account, per books, on October 31, 2021 was \$201,805.28

### **Ministry reports**

- **Adult Formation:** Rick reported that the Adult Formation committee met at the end of October to outline classes for the new year. The dean's Sunday and Wednesday classes are coming to an end. Adult Forum will not be held December 26 or January 2 for the Christmas break.
- **Building and Grounds:** Chris reported that the Finance committee will meet November 18 to start work on the 2022 budget, preparing a couple of different options: one with a full-time music director, and one with two part-time employees in the music department.
- **Finance:** Chris said the Finance Committee met in early November to look at the budget for 2022. Another meeting is scheduled for early December.
- **Children and Youth Ministry:** Brenda reported that the Youth Group is working on a couple of outreach projects.
- **Evangelism:** The dean reported that the Cathedral's new website is ready to go live.
- **Hospitality:** Susan reported that the coffee hour has resumed following the 10:30 service. The Hospitality committee will take the first Sunday of each month and the Daughters of the King will take the 2<sup>nd</sup> Sundays. Volunteers are needed to sign up for the remainder of the Sundays. They will have a \$35 budget each week to provide food for coffee hour.
- **Outreach:** Volunteers are still needed for the 3<sup>rd</sup> Saturday Sandwich Ministry team and a substitute list.
- **Architectural glass:** The dean took concerns about diversity being depicted in the new Pentecost windows to Willet Hauser. He will send a link for that meeting to the committee.
- **Stewardship:** Ron said the Stewardship dinner was well attended. There was discussion about the fact that no younger members were at the dinner.

**Stewardship update:** The dean reported that as of November 15, we have received 134 pledge cards for a total of \$509,096. If the outstanding pledges come in at the same amount as last year, that could raise the total by another \$30,000-40,000.

**Appointment of vestry member:** Two people have volunteered to replace Barbara Nuss on the vestry. The dean presented information on each person and discussion was held.

*A motion was made and seconded to appoint Marilyn Trubey to fill the unexpired vestry term of Barbara Nuss.* Motion approved.

**Dean's report:** The dean and a music director search committee have developed job descriptions. One option would be to hire one full-time Director of Music, encompassing organ, choirmaster and administrative skills.

Another option would be to break the position into a part-time Music Director and part-time organist that would not require the added expense of benefits.

The dean is also organizing a Congregational Care Ministry encompassing different facets of care ministries.

A vestry retreat will be held on February 11/12, 2022 in All Saints Hall.

The dean will need to miss the Thanksgiving service due to a personal obligation.

With no other public business to discuss, the vestry adjourned to Executive Session. The next vestry meeting will be Tuesday, December 14, 2021, (earlier due to the Christmas holiday) at 5:30 p.m., via Zoom.

— Respectfully submitted by Connie Vosburgh, *Vestry Recorder*