

## Grace Episcopal Cathedral Minutes of the Vestry Meeting – March 16, 2021

**Present:** Rick Backlund, Father Bullock, Linda Ditch, Brenda Kebert, Ron Langston, Dean Torey Lightcap, Barbara Nuss, Lance Royer, Chris Shermoen, Susan Weber, Dennis Weikel

The meeting (held via Zoom due to the COVID 19 pandemic) opened with prayer.

**February Minutes:** *A motion was made and seconded to accept the February 2021 vestry minutes as presented.* Motion unanimously carried.

**Previous business:** A contract with Willet Houser to design and build new stained glass windows for the north end of the Cathedral was discussed at the Vestry retreat earlier in the month. A vote now needs to be taken.

*A motion was made and seconded to enter into a relationship with the architectural glass firm Willet Houser for the purpose of providing services related to the north window of the Cathedral.* Motion unanimously carried.

**Treasurer's report:** For the month of February, operating income was \$46,388.52 and operating expense was \$71,383.30, resulting in a negative balance of \$24,994.78. Operating income for the year to date is \$183,707.04, and operating expense was \$127,423.65, resulting in a positive balance of \$56,283.39. Cash in the bank on February 28, 2021 was \$149,582.36.

Lance reported that expenses included the live-streaming deposit. He also reported that because of all the different venues of giving that our membership currently utilizes, it has become a struggle to reconcile the accounts each month. Therefore, Lance and Kent plan to use a reconciling service offered by Church Windows (our current accounting software company) at a cost of \$50/month. Money is in the budget to cover this expense.

### **Current status report:**

- Dean Lightcap reviewed the Holy Week services that are planned. Attendance for Easter will be increased to 100 for each of two services.
- Other upcoming special services include a Celebration of New Ministry for Torey on May 12; and confirmations with Bishop Cathleen on June 20.
- The video camera used to record services needed to be replaced.
- Linda asked about opening the Cathedral as a vaccination site. After some discussion, Linda said she would look further into the possibility.

**Committee discussion and discernment:** A discussion on revamping vestry committee assignments was continued from the retreat. Although it was agreed that more discussion is needed about committees and their purposes, at the present time, the following assignments were made:

- Hospitality: Susan
- Diversity and Inclusion: Linda, Rick and Fr. John
- Outreach: Dennis
- Adult Formation: Rick and Fr. John
- Children's Ministry: Susan and Brenda
- Evangelism (Invite, Welcome, Connect and local/social media): Linda Suzanne and Fr. John
- Finance/Building and Grounds: Chris
- Endowment: Barbara
- Stewardship: Barbara and Ron

- Reports from Vestry reps:

**Other business:**

- Chris said that vestry members are required to take online training called “Safeguarding God’s Children”. He needs the emails and birth dates of each vestry member and will provide that to the diocese. Vestry will then get information on taking the online course.
- Website developer contract: Dean Lightcap had earlier emailed a proposal to redesign the Cathedral and Great Spaces websites.

*A motion was made and seconded to move forward with Bill Joseph’s website bid. After discussion, the motion was amended: A motion was made and seconded to move forward with Bill Joseph’s website bid with the costs to be paid from the Coniglio estate fund (Capital Federal Special Accounts). Motion unanimously approved.*

**Dean’s report:** The dean reported that he has received his first COVID vaccine.

With no other business to conduct, the meeting was adjourned with a prayer. The next vestry meeting will be Tuesday, April 20, 2021, 5:30 p.m., via Zoom.

— Respectfully submitted by Connie Vosburgh, *Vestry Recorder*